

## Join a Zoom Videoconference

### To participate in an Zoom videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones or earbuds. You will have the opportunity to check your audio immediately upon joining a meeting.
2. You will receive email invitation to join a videoconference or conference call. The notification will include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include a 9-digit Meeting ID.

### To join the Zoom videoconference:

1. At the start time for the meeting or class, click on the link in your email invitation to **join via computer**. You may be instructed to download the Zoom application or to select the Zoom program.
2. To test your audio click on “*Test Computer Audio.*” Once you check that your audio works, click on “Join audio by computer.”

### Join from a web browser (Explorer, Firefox, Chrome, Safari etc.)

1. You can also join a meeting or class by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the **9-digit Meeting ID** provided in the invitation.

### Controls you will see in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand
- Change your screen name that is seen in the participant list and video window
- Share your screen

Join a Zoom Videoconference by phone

To participate in an Zoom Videoconference by phone

You can join via telephone:

1. On your phone, dial the teleconferencing number provided in your invitation.
2. Enter the **9-digit Meeting ID number** provided in your invitation when prompted using your touch-tone keypad.